

	XBRL Excel Utility
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#### 1. Overview

The excel utility can be used for creating the XBRL/XML file for efiling of shareholding pattern.

Shareholding pattern XBRL filling consists of two processes. Firstly generation of XBRL/XML file of the Shareholding pattern, and upload of generated XBRL/XML file to BSE Listing Center.

## 2. Before you begin

- 1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
- 2. The system should have a file compression software to unzip excel utility file.
- 3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
- 4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
- 5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro Manual attached with zip file.

		3. Index	
	1	Details of general information about company	<u>General Info</u>
ĺ	2	Declaration	<u>Declaration</u>

3	Summary	<u>Summary</u>
4	Shareholding Pattern	Shareholding Pattern

# 4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on Genenral information sheet.

## 5. Steps for Filing Shareholding Pattern

- I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)
  - Use paste special command to paste data from other sheet.
- II. Validating Sheets: Click on the "Validate" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.
- III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

- IV. Generate XML: Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML'' to generate XBRL/XML file.
  - Save the XBRL/XML file in your desired folder in local system.
- V. Generate Report: Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.
  - Save the HTML Report file in your desired folder in local system.
  - To view HTML Report open "Chrome Web Browser" .
  - To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

### 6. Fill up the Shareholding Pattern

- 1. Cells with red fonts indicate mandatory fields.
- 2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
- 3. You are not allowed to enter data in the Grey Cells.
- 4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
- 5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
- 6. Adding new rows: Sections such as Promoters details allow you to enter as much data in a tabular form. You can Click on "Add" to add more rows.
- 7. Deleting rows: Rows that has been added can be removed by clicking the button "Delete". A popup will ask you to provide the range of rows you want to delete.
- 8. Select data from "Dropdown list" wherever applicable.
- 9. Adding Notes: Click on "Add Notes" button to add notes

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General information about company	
Scrip code	500266
NSE Symbol	MAHSCOOTER
MSEI Symbol	
ISIN	INE288A01013
Name of the company	Maharashtra Scooters Limited
Whether company is SME	No
Class of Security	Equity Shares
Type of report	Quarterly
Quarter Ended / Half year ended/Date of Report (For Prelisting / Allotment)	31-12-2019
Date of allotment / extinguishment (in case Capital Restructuring selected) / Listing Date	
Shareholding pattern filed under	Regulation 31 (1) (b)

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Sr. No.	Particular	Yes/No	Promoter and Promoter Group	Public shareholder	Non Promoter- Non Public
1	Whether the Listed Entity has issued any partly paid up shares?	No	No	No	No
2	Whether the Listed Entity has issued any Convertible Securities ?	No	No	No	No
3	Whether the Listed Entity has issued any Warrants ?	No	No	No	No
4	Whether the Listed Entity has any shares against which depository receipts are issued?	No	No	No	No
5	Whether the Listed Entity has any shares in locked-in?	No	No	No	No
6	Whether any shares held by promoters are pledge or otherwise encumbered?	No	No		
7	Whether company has equity shares with differential voting rights?	No	No	No	No
8	Whether the listed entity has any significant beneficial owner?	No			

Note :	te: Data will be automatically populated from shareholding pattern sheet - Data Entry Restricted in this sheet																			
				No. Of Partly paid- up equity shares held (V)	No. Of shares		Shareholding as a % of total no. of	areholding as a		Number of Voting Rightsheld in each class of securities(IX)  No of Voting (XIV) Rights		No. Of Shares Underlying		No. Of Shares Underlying	Shareholding , as a % assuming full conversion	Number of Locked in shares (XII)		Number of Shares pledged or otherwise encumbered (XIII)		Number of equity
Categor y (I)	Category of shareholder (II)	Nos. Of No. of shareholders (III)	No. of fully paid up equity shares held (IV)			y held	shares (calculated as per SCRR 1957)	Class eg: X	Class eg:y	Total		Outstanding convertible Ur securities Out		Outstanding convertible securities and No. Of Warrants (Xi) (a)	of convertible securities ( as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	No. (a)	As a % of total Shares held (b)	shares As a % of total demateria	shares held in dematerialized form (XIV)	
(A)	Promoter & Promoter Group	1	5828560			5828560	51.00	5,828,560.00		5828560.00	51.00	)			51.00					5828560
(B)	Public	12936	5600008			5600008	49.00	5600008.00		5600008.00	49.00	)			49.00					5294194
(C)	Non Promoter- Non Public																			
(C1)	Shares underlying DRs																			
(C2)	Shares held by Employee Trusts																			
	Total	12937	11428568			11428568	100	11428568.00		11428568.00	100.00	)			100					11122754

Number of Voting Rights held in each class of securities(IX) Number of Shares pledged or otherwi encumbered (XIII) Number of Locked in shares No of Voting (XIV)Rights Shareholding, as a % No. Of Shares No. Of Shares assuming full conversion of convertible securities Category & Name No. Of Partly paid-Underlying Outstanding No. of Shares Underlying Outstanding No. of fully paid up underlying a % of Underlying Outstanding shares held in dematerialized form of the up equity shares shares (calculat shareholders equity shares held ( as a percentage of Shareholders Total Voting rights held (V) as per SCRR, 1957) Class convertible vertible securit s a % of to As a % of total (VII) = (IV)+(V)+ (VI (III) (IV) Class diluted share capital) No. (a) securities (X) Shares held (b) Shares held (b) (VI) Total Warrants (Xi) nd No. Of Warrants (XIV) eg:y A Table II - Statement showing shareholding pattern of the Promoter and Promoter Gre (1) (a) Individuals/Hindu undivided Family Central Government/ State Government(s) (b) (c) Financial Institutions/ Banks (d) Any Other (specify) 582856 582856 5828560.0 58285 51.0 51.00 582856 Sub-Total (A)(1) 5828560 5828560 51.00 5828560.00 5828560 51.00 51.00 5828560 (2) Foreign Individuals (NonResident Individuals/ Foreign Individuals) Government Institutions Foreign Portfolio Investor (e) Any Other (specify) Sub-Total (A)(2) Total Shareholding of Promoter and Promoter Group 582856 5828560 ( Details of Shares which remain unclaimed for Promoter & Promoter Group Table III - Statement showing shareholding pattern of the Public shareholder Note: Kindly show details of shareholders having more than one percentage of total no of shares. Please refer software manual. (1) Institutions (a) Mutual Funds 0.01 1625 0.01 1625 (b) <u>Venture Capital Funds</u> (d) Foreign Venture Capital Investors Foreign Portfolio Investors 584681 584688 5 12 584688 584688 (f) Financial Institutions/ Banks 3729 372 3729 3729 0.03 3161 (g) Insurance Companies 352202 352202 352202 352202 3.08 352202 Provident Funds/ Pension Funds (i) Any Other (specify) Sub-Total (B)(1) 942244 942244 8.24 942244.00 942244 8.24 8.24 940626 Central Government/ State Government(s)/ President (2) Sub-Total (B)(2) Individuals - i.Individual shareholders holding nominal share capital up to Rs. 2 lakhs. 12276 2574840 2574840 22.53 2574840 2574840 22.53 22.53 2271713 Individuals -ii. Individual shareholders holding nominal share capit (a(ii)) 657148 65714 657148 657148 657148 in excess of Rs. 2 lakhs. (b) NBFCs registered with RBJ 230 230 0.00 0.00 Overseas Depositories (holding DRs) (balancing figure) Any Other (specify) 1424477 142554 142554 Sub-Total (B)(3) 12862 4657764 40.76 40.76 40.76 4353568 Total Public Shareholding (B)=(B)(1)+(B)(2)+(B)(3) 12936 49.00 5294194 Details of the shareholders acting as persons in Concert for Public C Table IV - Statement showing shareholding pattern of the Non Promoter- Non Public shareholder Custodian/DR Holder - Name of DR Holders (If Available) (1) Employee Benefit Trust (under SEBI (Share based (2) mployee Benefit) Regulations, 2014)

Total NonPromoter- Non Public Shareholdin (C)= (C)(1)+(C)(2 Total ( A+B+C2 1293 1142856 1142856 100.00 11428568.0 114285 100.0 100.00 11122754 Total (A+B+C) 12937 11428568 100.00 11428568 100.00 11122754 Disclosure of notes on shareholding nattern Add Notes Disclosure of notes in case of promoter holiding in dematerialsed form is less than 100 percentage Disclosure of notes in case of public share holding is less than 25 percentage Disclosure of notes on shareholding pattern for company remarks explanatory

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	Name		, ·	Total nos. shares	Shareholding as a % of total no. of shares	No of Voting (XIV)		class of Total as	conversion of	Number of equity shares held in	
Searial No.	of the Shareholders (I)	(II)	PAN up equity shares held (II) held (VII) = (IV)+( (IV) (VI)	(VII) = (IV)+(V)+	(calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Class eg: X	Total	a % of Total Voting rights	convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	dematerialized form (XIV)	Reason for not providing PAN
B1(e)	Foreign Portfolio Investors										
	Add Delete	Disclosure of sh	areholder holding	more than 1% of t	otal number of s	hares					
1	ACACIA PARTNERS, LP	AALFA7272K	175978	175978	1.54	175978.00	175978.00	1.54	1.54	175978	
2	ACACIA INSTITUTIONAL PARTNERS, LP	AALFA72870	166036	166036	1.45	166036.00	166036.00	1.45	1.45	166036	
	Click here to go back	Total	342014	342014	2.99	342014.00	342014.00	2.99	2.99	342014	

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Searial No.	Name of the Shareholders (I)	No. of fully paid Total nos. shares PAN up equity shares held (		Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	No of Voti Righ	0 ( )	Total as a % of Total Voting rights	Shareholding , as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	Number of equity shares held in dematerialized form (XIV)	Reason for not providing PAN				
					(7.1.5.02)				7.5 4 7.5 6. (7.1.5 1.62)					
B1(g)	Insurance Companies													
	Add Delete Disclosure of shareholder holding more than 1% of total number of shares													
1	GENERAL INSURANCE CORPORATION OF IN	AAACG0615N	352202	352202	3.08	352202.00	352202.00	3.08	3.08	352202				
	Click here to go back	<u>Total</u>	352202	352202	3.08	352202.00	352202.00	3.08	3.08	352202	_			

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				Total nos. shares held	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)		securities	class of	Shareholding , as a % assuming full	N	
	Name of the Shareholders (I)		No. of fully paid up equity shares held (IV)			No of Voting (XIV) Rights Total a		Total as	conversion of convertible securities	Number of equity shares held in	Reason for not
Searial No.		(11)				Class eg: X	Total	a % of Total Voting rights	(as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	dematerialized form (XIV)	providing PAN
B3(a(iI))	Individuals - ii. Individual shareholder	s holding nomi	nal share capital	in excess of Rs. 2	lakhs.						
	Add Delete	Disclosure of sh	areholder holding	more than 1% of t	otal number of s	hares					
1	MOTILAL GOPILAL OSWAL	AAAPO0616Q	139299	139299	1.22	139299.00	139299.00	1.22	1.22	139299	
2	RAAMDEO RAMGOPAL AGRAWAL	AABPA1527D	167441	167441	1.47	167441.00	167441.00	1.47	1.47	167441	
	Click here to go back	Total	306740	306740	2.68	306740.00	306740.00	2.68	2.68	306740	

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Searial No.	Category	Category / More than 1 percentage	Name of the Shareholders (I)	PAN (II)	No. of the Shareholders (I)	No. of fully paid up equity shares held (IV)		Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of Vot  No of Vot  Rig  Class eg: X		Total as a % of Total Voting rights	Shareholding , as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	Number of equity shares held in dematerialized form (XIV)	Reason for not providing PAN
B3(e)	Any Other (specify)													
	Add Delete													
1 T	rusts	Category			11	13681	13681	0.12	13681	13681	0.12	0.12	13681	L
2 N	Ion-Resident Indian (NRI)	Category			144	37278	37278	0.33	37278	37278	0.33	0.33	37228	3
3 C	learing Members	Category			38	9177	9177	0.08	9177	9177	0.08	0.08	9177	,
4 B	odies Corporate	Category			281	1088835	1088835	9.53	1088835	1088835	9.53	9.53	1087816	5
5 B	odies Corporate	More than 1 percentage of shareholding	DESAI BROTHERS LIMITED	AAACD7361C	1	161499	161499	1.41	161499	161499	1.41	1.41	161499	9
6 B	odies Corporate	More than 1 percentage of shareholding	CD EQUIFINANCE PRIVATE LIMITED	AACCP7333A	1	590624	590624	5.17	590624	590624	5.17	5.17	590624	1
7 16	EPF	Category			1	164434	164434	1.44	164434	164434	1.44	1.44	164434	1
8 18	EPF	More than 1 percentage of shareholding	INVESTOR EDUCATION AND PROTECTION FUND	AUTHORITY M	1	164434	164434	1.44	164434	164434	1.44	1.44	164434	12
9 0	Others	Category	QUALIFIED INSTITUTIONAL BUYER		1	2186	2186	0.02	2186	2186	0.02	0.02	2186	5
10 0	Others	Category	NON RESIDENT INDIAN NON REPATRIABLE		93	109955	109955	0.96	109955	109955	0.96	0.96	109955	5
			Click here to go back	Total	569	1425546	1425546	12.48	1425546.00	1425546.00	12.48	12.48	1424477	7

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Details of Shares which remain unclaimed for Public				
Searial No.	Number of shareholders	Outstanding shares held in demat or unclaimed suspense account	voting rights which are frozen	Disclosure of notes on shares which remain unclaimed for public
Add Delete Click here to go back				
1	54	5761		